



DELTA TAU DELTA

Chapter Bylaws

of

Gamma Theta Chapter

of

Delta Tau Delta Fraternity

Baker University
Baldwin City, Kansas

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PREAMBLE

We, the members of Gamma Theta Chapter of Delta Tau Delta Fraternity, desiring to establish an internal organization of efficiency, to adopt a definite system of local government, to locate authority and responsibility in the chapter, and to establish rules and regulations necessary and proper for the conduct of local affairs, do hereby set up and establish the following code of bylaws.

Article I Authority

Section 1: Constitution and Bylaws of Delta Tau Delta Fraternity

All provisions of the Constitution and Bylaws of Delta Tau Delta Fraternity and all provisions governing fraternities at Baker University as set forth by the administration of said institution form a part of these bylaws as if hereto attached or herein repeated.

Section 2: Conflicts

If these bylaws shall be found in any way to be repugnant to the Constitution and Bylaws of Delta Tau Delta Fraternity or to the regulations governing fraternities at Baker University, the article or section of these bylaws that is held to be repugnant shall be void.

Section 3: Prior Bylaws

These Bylaws shall supersede all prior existing bylaws of Gamma Theta Chapter of Delta Tau Delta Fraternity.

Article II Reading of Bylaws

Section 1: Reading and Distribution

These bylaws shall be read by the chairman of the Honor Board to the chapter assembled at the second regular meeting of the chapter following the opening of any school year and to all newly initiated members within two weeks following initiation. A copy of said bylaws shall be distributed to each active and pledging member of Gamma Theta Chapter of Delta Tau Delta Fraternity at the second regular meeting of the chapter following the opening of any school year.

Section 2: Review of Bylaws

These bylaws shall be reviewed by the Executive Committee at the second regular meeting of said committee following the opening of any school year.

Article III Membership

Section 1: Candidate for Pledgeship

Candidates who have complied with the requirements of Baker University, who have assumed the obligations of pledgeship, and who have been accepted by a 2/3 vote of the active chapter, shall be pledge members of Gamma Theta Chapter.

Section 2: Failure to meet Academic Criteria

A pledge failing to maintain the average standing for initiation established by the fraternity at the end of his first semester of pledgeship shall become a second semester pledge. Should he fail to fulfill the requirements during this second semester, he shall automatically be depledged.

Section 3: Moving into Shelter

A pledge shall not be permitted to move into the shelter until he has earned at least the minimum grade point average (G.P.A.) of 2.50 on a 4.00 scale. This 2.50 G.P.A. shall be based on the pledge or new member's previous academic semester G.P.A. A member shall be permitted three semesters to achieve the cumulative average required. If after three semesters this G.P.A. has not been accomplished, the member shall be permanently expelled from Gamma Theta Chapter of Delta Tau Delta Fraternity.

Section 4: Order of Initiation

The order of initiation is determined by G.P.A. for the midterm of that semester, or for the pledge member's previous semester G.P.A. in the event that they have been in attendance of Baker University for at least one semester prior to their initiation into Gamma Theta Chapter.

Section 5: Candidate for Membership

The required G.P.A. for initiation of pledge members is 2.50 on a 4.00 scale. Upon initiation, pin number will be determined by initiation order.

Section 6: Pin Number and Room Picks

High pin number always has first option on: television programming and answering the phone while in the pit or dining area. Order of room picks shall be

determined by Grade Point Average (G.P.A.) from the previous academic semester. Members shall be divided to pick according to their respective pledge class. Thus, the active in the oldest pledge class with the highest G.P.A. from the previous semester shall have the first choice of room and the member of the most recent pledge class with the lowest G.P.A. shall have the last pick. Room picks shall be at the last regular meeting of the academic year.

Section 7: “Squater’s Rights”

Once a person has lived in a room, that person shall have all rights and privileges to that room. When room picks are carried out, a person shall have first right, regardless of picking order, to live in the room they lived in the previous semester(s). After a person has chosen a room during room pick, that person shall then inherit “squater’s rights” on that room, meaning that at no time may they be kicked out of that room by someone from a higher class, with a higher pin number, etc. Therefore, the only way that a person may leave a room that they have “squater’s rights” on is if they choose to do so. These rights shall carry over until room picks are carried out again in the spring semester.

Section 8: Active Member Status

Members duly initiated in accordance with the provisions of the International Fraternity Constitution and Bylaws shall be considered active members of Gamma Theta Chapter while enrolled for undergraduate work at Baker University. Enrolled graduate students may continue membership by written notice to the chapter previous to their matriculation in the graduate school.

Section 9: Alumni Status

The alumni of Gamma Theta Chapter shall constitute those who have terminated their active membership in the chapter by receiving a degree from the undergraduate school, by withdrawal from the institution, or by affiliation with another chapter, excepting graduate students electing to remain active as noted in eight (8) of this article, who may become alumni at their discretion.

Section 10: Academic Excellence

Active members must maintain a minimum cumulative G.P.A. of 2.70. In the event that a member’s G.P.A. drops below a 2.70 at the end of a semester, he will be given one semester to improve his grades.

In the event that the member does not improve his grades in the following semester, he will be put on academic probation. Therefore, the member will not be able to attend Delt social events, the member shall no longer have the right to a

vote during an active chapter meeting, and the member will no longer be able to hold an executive or administrative board position.

Whereas, an active member continues for another semester under the G.P.A. standard, he shall be suspended. Therefore, the member shall incur the dues of a social member, the member shall no longer be allowed to attend meetings, and the member can no longer reside within the Shelter.

Whereas a suspended member incurs a third straight semester where his G.P.A. drops below the standard, he shall then face complete expulsion by vote of the active chapter in accordance with the rules for expulsion set forth by Arch Chapter. The chapter's Director of Academic Affairs, upon recommendation by the Chapter Advisor, has the power to waive such rule based on the curriculum and unique characteristics of said individual and institution.

Article IV Officers and Elections

Section 1: Elected Officers

The officers of the chapter shall be the President, Vice President, Treasurer, Secretary, Director of Member Development, Director of Academic Affairs, Sergeant at Arms, Rush Chairman, Director of Risk Management, Social Chairman, Community Service Chairman, Guide, New Member Educator, Philanthropy Chairman, and House Manager.

Section 2: Elections

The officers shall be elected annually but not more often than twice a year. Elections shall be held at the first regular meeting after November 15th and before January 1st. Officers shall assume office on January 15th.

Section 3: Voting

Voting for all officers shall be by show of hands unless there is a call for a secret ballot.

Section 4: Nominations

Nominations of officers shall be one week preceding date of election.

Article V Executive Committee

Section 1: Powers

The Executive Committee shall be the center of chapter government. It shall have both legislative and administrative powers of initiative, referendum, and impeachment over the Administrative Committee and all other committees within the shelter. The Executive Committee shall have such powers and duties as are provided by the bylaws of the International Fraternity.

Section 2: Membership

The Executive Committee shall be composed of the Chapter Advisor, President, Vice President, Treasurer, Secretary, Director of Member Development, Director of Academic Affairs, and Sergeant at Arms.

Section 3: Chairman

The President shall be the chairman of the executive committee.

Section 4: Duties

The duties of the Executive Committee shall be to act as counsel for the President and to assist him in planning, adopting and executing the policies of the chapter, to serve as the long range planning committee for the chapter, and to assist the President in creating the agenda for chapter meetings.

A. Time and Place

The executive committee shall hold regular weekly meetings throughout the year at a time and place designated by the chairman and shall keep a record of the proceedings.

B. Term of Office

The term of office in the Executive Committee shall run concurrently with that of the office qualifying each of the members composing it.

C. Responsibilities

It shall determine, formulate and establish policies under which the chapter is represented in its contact with chapters of other fraternities on the campus, and shall determine the political affiliation of the chapter in campus affairs.

D. Chapter Functions

It shall, under the advisement of the respective committees, set the dates of various chapter functions.

E. Negate Action of Committee

It shall have the power to enact house rules, prescribe procedures and formulate chapter plans and policy. All measures passed in the Executive Committee by 2/3-vote majority shall be considered the action of the chapter unless contested by the active chapter. A 2/3 vote of the active chapter shall be necessary to negate any action of the Executive Committee.

Section 5: Powers Reserved to Active Chapter

The following powers shall be reserved to the active chapter acting as an assembly.

A. Candidates for Pledging

The consideration and voting upon candidates for pledging.

B. Special Honors

The conferring of special honors by the chapter.

C. Elections

The election of officers, intramural captains, convention delegates and candidates for various campus positions.

D. Suspension and Expulsion

The power to suspend and expel members and impeach officers and recall committee chairman.

E. Depledging

The power to depledge pledges.

F. Repeal, Alteration, and Amendment

The repeal, alteration and/or amendment of the Chapter Constitution and Bylaws.

G. Other

All other powers not specifically awarded to the Administrative Committee.

Article VI Administrative Committee

Section 1: Membership

The Administrative Committee shall be composed of the Vice President, Rush Chairman, Social Chairman, House Manager, Director of Risk Management, New Member Educator, and Guide, in addition to the chair of any other committees formed by the Executive Committee.

Section 2: Chairman

The executive Vice President of the chapter shall be chairman of the Administrative Committee.

Section 3: Duties

It shall be the duty of the Administrative Committee to execute the programs of the chapter, and to serve as the legislative committee through which all committee business must pass before being brought to the chapter.

Section 4: First Meeting

The first regular meeting of the Administrative Committee shall be held within two weeks of the start of the semester.

Section 5: Meetings

The Administrative Committee shall hold weekly meetings throughout the year at a time and place designated by the chairman and prior to the regular meeting of the chapter. The chairman shall appoint a member of the committee whose duty it shall be to keep record of the proceedings of the committee.

Section 6: Proposal of Laws, Procedures, Rules, Regulations, and Plans

All proposed laws, procedures, rules, regulations, and plans adopted by the Administrative Committee must be submitted to the chapter for final approval.

Article VII Finance Committee

Section 1: Membership

The Finance Committee shall be composed of the Chapter Advisor, President, Vice President, Treasurer and Assistant Treasurer as set down in Article VIII, Section 6 of the International Constitution of Delta Tau Delta Fraternity.

Section 2: Chairman

The Treasurer shall serve as the chairman of the Finance Committee.

Section 3: Duties

It shall be the duty of the Finance Committee to enforce the regulations set forth in the Constitution of Delta Tau Delta Fraternity regarding finances, to conduct a monthly audit of the records of the Treasurer of the chapter, to establish the chapter budget, to maintain a sound credit rating for the chapter, to see that all bills and charges against the chapter are paid promptly, to require that the treasurer report the current financial position to the chapter at regular intervals, to hold meetings at least once a month, and keep a record of its proceedings.

Section 4: Powers

The Finance Committee shall have the power to authorize the collection, distribution and expenditure of all chapter funds, to require reports on finance from the treasurer at regular intervals, to employ and discharge all salaried employees and determine their compensation, to authorize or refuse to authorize extra-budget expenditures of the chapter, to make all necessary and proper adjustments of the budget, to require that all financial reports of the chapter be kept current and in an efficient manner, and to institute proceedings for suspension or expulsion against financially delinquent members.

Article VIII Honor Board

Section 1: Membership

The Honor Board shall consist of one member from each academic class in the chapter. They shall be nominated by their respective classes, appointed by the President, and confirmed by a two-thirds vote of the chapter.

Section 2: Chairman

The executive Sergeant at Arms shall serve as chairman of the Honor Board. The chairman shall not vote in a decision by the board except in the case of a tie.

Section 3: Duties

It shall be the duty of the Honor Board to provide a fair and impartial hearing of all violations by members and pledges of chapter bylaws, rules, the code of conduct, and the Member Responsibility Guidelines (MRG's). Each case shall be deliberated, and the honor board shall hand down appropriate sanctions regarding restitution for damage or punitive sanctions, as well as require the defendant to

participate in certain educational programs. The board may also recommend to the chapter suspensions or expulsions for due cause in accordance with Article XI of the Constitution.

Section 4: Bill of Complaint

A bill of complaint may be filed by any member against another for due cause. The bill of complaint requires two signatures from active members, and is due in writing to the Honor Board Chairman at least three days prior to the meeting of the Honor Board.

Section 5: Length of Term and Removal from Honor Board

Once appointed to the honor board, a member may retain that position until he graduates, voluntarily steps down, or is elected to an executive committee position. Vacancies shall be filled in accordance with the above mentioned selection process. A member of the honor board may be removed from his position by a two-thirds vote of the chapter.

Section 6: Appeal

Any member or members who have been fined or penalized in accordance with this article may register an appeal with the chapter. They shall bring the appeal to the chapter at the first regular meeting following the decision of the honor board, and the active chapter shall have the power to revoke the fine or penalty appealed by a two-thirds vote if it was a majority decision by the Honor Board, or by a three-fourths vote if it was a unanimous decision by the Honor Board. The member is allowed a maximum of one appeal per case.

Section 7: Representation

Any member or members who are brought before the Honor Board must represent themselves. No person may speak on behalf of the accused person unless functioning as a witness. Witnesses may be used at the member(s) and Honor Board's discretion. Any witnesses shall be dismissed from the Honor Board meeting while the Honor Board is discussing their findings or issuing their findings or sanctions to the member being brought before the Honor Board. In addition, the member being brought before the Honor Board may be asked to exit the room while the Honor Board is discussing their findings amongst themselves.

Section 8: Absences

Any member or members who are brought before the Honor Board are allocated one excused miss of the hearing per case. If the member(s) must miss the hearing, they must give sufficient notice to the Honor Board chairman. If notice is not

provided and the member(s) are absent, it shall be treated as an automatic admission of guilt and the member(s) shall take whatever penalty the Honor Board decides to pass down. After the one excused absence, the member(s) must be in attendance at the hearing immediately following the one that was missed. If this hearing is missed for any reason, excused or unexcused, it shall be treated as an automatic admission of guilt and the guilty member(s) shall take whatever punishment the Honor Board hands down.

Section 9: Timeline

Upon receiving a summons of complaint, the Honor Board chairman is to conduct a hearing within the time frame of the following week. (Ex: If a summons to Honor Board is received on Tuesday, the Honor Board chairman has until the next Friday to conduct an Honor Board hearing).

Article IX Committees

Section 1: Committees

The committees of Gamma Theta Chapter shall be: Rush, Scholarship, Pledge Education, Alumni Relations, Honor Board, House and Grounds, Publicity, Intramural and Social.

Section 2: Membership of Active Chapter on Committees

All members of the chapter shall be enrolled in one of the nine standing committees with the exception of the President, Vice President, and Treasurer.

Section 3: Chairman

The chapter shall elect chairmen of these committees, with the exception of the Pledge Educator(s), at the time of elections for the Administrative Committee. The Pledge Educator(s) for the following academic year shall be elected at the last regular meeting of the academic year.

Section 4: Conditions for Removal

The President, with the approval of the chapter, may remove any committee chairman or member of a committee for any just cause. Just cause shall be the violation of any of the laws, rules, or regulations of the fraternity or chapter, or for the failure to perform the duties of the committee in a satisfactory manner, or for conduct detrimental to the best interests of the committee of which he is a chairman or a member.

Section 5: Duties

The duties of the committees of Gamma Theta Chapter shall follow the outline prescribed by the Chapter Management Guide.

Section 6: Special Committees

Special committees may be appointed from time to time at the discretion of the President, and their terms of office and the extent of the authority shall be designated specifically in the appointment.

Section 7: Meetings

All committees shall hold at least one meeting per month and shall keep a record of their proceedings.

Article X Meetings

Section 1: Time and Place

Regular meetings shall be held weekly during the year at the time determined by the executive committee and at a place determined by the President.

Section 2: Cancellation and Special Meetings

The President may for just cause and with reasonable notice cancel no more than one meeting per month. He may call special meetings whenever he feels the occasion warrants such meeting.

Section 3: Quorum

Two-thirds of the total active membership shall constitute a quorum for the transaction of chapter business, and the actions of the chapter whenever a quorum is present shall be considered official, except as otherwise provided for.

Section 4: Elections and Voting

A quorum must be present for the election of chapter officers and a majority of all votes cast shall constitute an election.

Section 5: Candidates for Membership

Candidates for membership may be voted upon at any regular meeting, or at a special meeting called for that purpose. There shall be no limit to the number of times a candidate shall be brought up, but only one vote per meeting shall be taken

on the same candidate.

Section 6: Abstention During Voting

Any active member present and abstaining from voting shall be recorded in the affirmative.

Section 7: Attendance Policy

Members and pledges shall attend all weekly meetings with the exception of pledges attending formal chapter meetings of which they cannot be permitted to attend. Seniors will not be required to attend weekly meetings unless they currently hold a position within the house or their presence as an active member is required to meet quorum needed for the functioning of the active chapter. Members and pledges will be allowed three unexcused absences from chapter meetings per semester. In the event that a member or pledge accumulates more than three unexcused absences from chapter meetings in a given semester, that member or pledge shall be brought forth before the Honor Board and a sanction or fine may be imposed.

Article XI Dues and Fees

Section 1: Determined by Finance Committee

Dues and fees shall be determined by the House Corporation before the beginning of each fiscal year, and shall be payable monthly, or in full, during the school year in accordance with the provisions of the Fraternity Constitution.

Section 2: Renovations and Repairs Fees

In addition to the initiation fee established by the Fraternity, the Treasurer shall levy and collect for the House Corporation a fee of \$25.00 for renovations and repairs.

Section 3: Alumni

Current alumni using the house and ground shelter shall be assessed such house fee as may be determined by the Finance Committee.

Section 4: Wages and Salaries

The House Corporation shall fix all wages and salaries paid by the chapter to members or other employees.

Article XII House Rules

Section 1: General Rules, Chapter Property, and Social Rules

The following set(s) of rules shall be followed and obeyed by all members and pledges of Gamma Theta Chapter of Delta Tau Delta Fraternity. All other persons mentioned shall also oblige by these same rules. The Member Responsibility Guidelines set forth by Arch Chapter are also adopted as rules of Gamma Theta Chapter in addition to rules set forth in these bylaws.

General Rules

- A. All members of the chapter shall reside and board in the shelter unless excused by the Housing Corporation. All members of the chapter shall reside in the shelter for no less than six semesters or until graduation.

- B. All members of the chapter who are permitted to reside outside the shelter shall observe all shelter rules while at the shelter.

- C. All executive committee officers shall reside within the shelter. Should an executive officer move out of the shelter before he has lived there for at least six semesters, he shall relinquish his position and elections shall be carried out to choose a replacement officer.

- D. Exemptions to the previous rule may be made only by the Executive Committee and only in special cases.

- E. Alumni members of the Fraternity or chapter who are visiting the shelter shall observe all shelter rules while at the shelter.

Chapter Property

- A. Members or pledges who are found guilty of negligently or diligently destroying or causing any damage to chapter property shall be required to replace said property in the event of destruction or to repair the original state in the event of damage.

- B. Members or pledges that are found guilty of willfully destroying chapter property shall be subject to a \$20 punitive fine to be levied by the honor board, in addition to replacing or repairing the property destroyed.

- C. Chapter hall property shall be kept in good order and repair at all times.

- D. Members and pledges shall be responsible for the clean and neat appearance of

the interior and exterior of the shelter at all times.

Social Rules

A. Members or pledges found guilty of conduct detrimental to the best interest of the Fraternity and/or the chapter shall receive punishment by the Honor Board.

B. Members and pledges shall maintain proper decorum at all times with respect to the introduction of guests or strangers within the chapter house.

Section 2: Fines and Penalties

The Honor Board shall have the power to impose fines and penalties prescribed for infractions and violations of the general house rules as set forth in Section One (1).

Section 3: Drunkenness Policy

All members shall monitor their consumption of alcohol in a responsible manner while at the Shelter or at a social function of Gamma Theta Chapter. In accordance with the Delta Tau Delta Fraternity Code of Conduct, members have agreed to article VII of the Code of Conduct stating, "I will not abuse or support the abuse of alcohol." It is thus the duty of members to monitor the drinking of themselves as well as others at events of the Fraternity. A member of the Fraternity who engages in the abuse of alcohol, including but not limited to blacking out, throwing up as a result of drinking, damaging chapter property while drinking, or being confrontational with other members or guests while drinking, shall be issued a complaint to honor board on their behalf. Violations of this policy shall result in incrementally increasing punishments, for example, the first offense shall result in four hours of outside community service work, the second offense shall result in a \$20 fine and ten hours of outside community service work, and the third offense shall result in the offender being brought up for a vote of social suspension for the semester and mandatory Sober Delt service at all Chapter functions where alcohol is present for the remainder of the semester.

Article XIII Amendments

Section 1: Policy Change Statement:

These Bylaws may be repealed, altered, and/or amended by a 2/3 vote at a regular chapter meeting, providing, however, that such alteration, repeal, and/or amendment be submitted to the chapter for consideration one week prior to the occasion of the vote on such action.

**Ratified by the Gamma Theta Undergraduate Chapter of
Delta Tau Delta Fraternity**

November 26, 1903

As amended on October 27th, 2014

HOUSE RULES

A Delt will have respect for himself, his Shelter, and his brothers. He is expected to conduct himself as a role model in the Shelter, Baker University, and the community. A Delt should understand and adhere to the Membership Responsibility Guidelines. If a Delt does not conduct himself according to the rules and regulations of the fraternity then he must accept the consequences.

There is to be no smoking of any tobacco product within the interior of the shelter.